



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
MANUFACTURED HOME INSTALLATION BOARD

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

| | |
|-------------------------|--|
| PUBLIC MEETING MINUTES: | The Manufactured Home Installation Board |
| MEETING DATE AND TIME: | Monday, July 10, 2017 at 9:00 a.m. |
| PLACE: | 861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building |
| MINUTES FOR APPROVAL: | |

MEMBERS PRESENT

Richard Snyder, Vice President
John Starke, Professional Member
Adam Rones, Professional Member
Barbara Williams, Public Member
Floyd Ridgway, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Kevin Maloney, Deputy Attorney General
Bryan Stone, Administrative Specialist II

MEMBER ABSENT

Keith Rudy, President
Valarie Lacey, Public Member

ALSO PRESENT

Jennifer Allen, Association Executive, First State Manufactured Housing Association

CALL TO ORDER

Mr. Snyder called the meeting to order at 9:00 a.m.

REVIEW OF MEETING MINUTES

The Board reviewed the minutes of the April 10, 2017 meeting. Mr. Starke made a motion, seconded by Mr. Rones, to approve the April minutes as written. By unanimous vote, the motion carried.

UNFINISHED BUSINESS

Board Deliberations on Proposed Regulation Amendments

The Board reviewed the proposed regulation amendments. Mr. Stark made a motion, seconded by Mr. Ridgway, to adopt the proposed regulation amendments. By unanimous vote, the motion carried.

NEW BUSINESS

There was no new business for the Board.

CORRESPONDENCE

There was no correspondence for review or discussion.

OTHER BUSINESS BEFORE THE BOARD (for discussion only)

There was no other business before the Board.

PUBLIC COMMENT

Jennifer Allen with First State Manufactured Housing Association addressed the Board about the completion of the proposed regulation amendments to further the work on changing continuing education requirements in the State of Delaware to 12. She also inquired about the status of the Board renewing through HUD and the current dispute resolution program. The Board held a discussion about all topics.

NEXT SCHEDULED MEETING

The next meeting is scheduled for Monday, July 10, 2017 at 9:00 a.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business, Mr. Stark made a motion, seconded by Mr. Rones, to adjourn the meeting. By unanimous vote, the motion carried. The meeting adjourned at 9:16 a.m.

Respectfully submitted,



Bryan Stone
Administrative Specialist II

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.